

Regular meeting of the Marathon County Public Library Board of Trustees, Monday April 21, 2008. Headquarters Library, Wausau Room.

Present: Paul Buchberger, Scott Winch, Gina Cornell, Sharon Hunter, Phyllis Christensen

Excused: Tim Gierl, David Eckmann, Audrey Ascher

Others: Scott Corbett, Marathon County Corporation Counsel
Marla Sepnafski, Wisconsin Valley Library Service Director
Jim Backus, Friends of the Library President
Steve & Sue Smith
Garrett Erickson, Support Services Team Manager
Mike Hartkopf, Customer Services Team Manager
Sharyn Heili
Chris Luebbe
Sue Hafemeister, Library Business Specialist

Meeting was called to order at 12:00 by President Gina Cornell.

Gina Cornell welcomed the visitors to the meeting.

Motion was made by Scott Winch to approve the minutes from March 17, 2008. Seconded by Paul Buchberger. Motion carried.

Motion was made by Paul Buchberger to accept the Bills & Services reports. Seconded by Scott Winch. Motion carried.

Gina Cornell introduced and welcomed Sharon Hunter who will replace Roger Zimmermann on the board.

Other Board Members – no report

Phyllis Christensen presented the Director's Report.

- Immigration Forums have been completed and were very successful
- County Employee Culture Survey is completed and the next step is to meet with the consultants to decide on an action plan
- WOW! Awards winners had their individual and team celebrations
- Shared credit card usage by library customers in the past year
- We have 24 library staff with business credit cards through the County Pro-Card
- Governor Doyle approved the heated staircase so the stairwell project will be progressing soon
- Attended Public Library Association conference. Themes of many of the sessions included increased merchandizing of collections, customer empowerment, and the increasing use of open source software by libraries.

- National Library Week was a very successful week for the library with activities at each location
- Drive-up window is open as of 4/21/08
- Changed the way requests are found using the customer's name versus using numbers
- Wausau headquarters has shown an increase in circulation numbers on a regular basis along with several of the branches
- Will be sending the link to the board for the Legislative Audit Bureau Public Library Best Practices Report to be discussed at a future meeting

Board Committees – no report

Jim Backus shared a written report from the Friends of the Library.

The spring fundraising letter will be going out from the MCPL Foundation in May.

Jim Backus shared a written report from Wisconsin Library Trustees & Friends

Wisconsin Valley Library Service – no report

Scott Corbett from the Corporation Counsel presented information regarding parliamentary procedures from “Roberts Rules of Order”. The County has established their rules of order but use Roberts as a back-up. The Library is autonomous using their established by-laws as their rules of order. He distributed a document with parliamentary procedure with selected special motions classified according to purpose. He suggested that the library purchase “Roberts Rules of Order At a Glance”.

Phyllis Christensen explained the 2007 Managers' Project List.

The Trustees Essential 4 was discussed regarding effective board meetings and trustee participation.

The next board meeting will be held at the Edgar Branch Library.

Meeting adjourned at 12:43.

Library Director