

Regular meeting of the Marathon County Public Library Board of Trustees, Monday November 17, 2008. Headquarters Library, Wausau Room.

Present: Gina Cornell, Scott Winch, Tim Gierl, Paul Buchberger, Sharon Hunter, Phyllis Christensen

Excused: Audrey Ascher, David Eckmann

Others: Marla Sepnafski, Wisconsin Valley Library Service Director
Jim Backus, Friends of the Library President
Garrett Erickson, Support Services Team Manager
Mike Hartkopf, Customer Services Team Manager
Sharyn Heili
Chris Luebbe
Sue Hafemeister, Library Business Specialist

Meeting was called to order at 12:00 by President Gina Cornell. Gina Cornell welcomed the visitors to the meeting.

Motion was made by Sharon Hunter to approve the minutes from October 27, 2008. Seconded by Tim Gierl. Motion carried.

Motion was made by Scott Winch to accept the Bills & Services reports. Seconded by Paul Buchberger. Motion carried.

President – no report

Other Board Members – no report

Director's Report – presented by Phyllis Christensen

- Customer usage of the Drive-Up continuing to increase
- Parking lot is complete
- Teen Zone redesign is mostly complete. The Teen Advisory Board assisted with the design. A Gaming Day was held on 11/15/08 as part of ALA's Gaming @ Your Library program.
- Attended SRLAAW meeting where they presented a program on online conferencing.
- Attended Wisconsin Library Association Conference with sessions on volunteers, policy, intellectual freedom and other discussions with librarians around the state
- Garrett Erickson and Rebecca Lemons presented one of the sessions at the Wisconsin Library Association Conference on MCPL's Quality & Process Improvement Program
- Sue Hafemeister is retiring at the end of the year from the library. We thank Sue and extend our best wishes to her.

County Board of Supervisors – no report

Board Committees

– Personnel Committee met 11/17/08

Friends of the Library – President Jim Backus

- Approximately \$8,400 made at November book sale
- Last meeting as President for Jim Backus in November
- Will be accepting requests from the library for grants at the November meeting
- John Bates will be speaking at the January Annual meeting of the Friends and at WAPL in the spring

MCPL Foundation

- Working on Fall fundraising mailing
- Asking the public for sponsors for events at the library
- Current approach is to encourage donors to give and remember a loved one with their donation

Wisconsin Library Trustees & Friends – Jim Backus

- Thank you Garrett and Rebecca for their presentation at WLA
- Update on national ALTAFF
- Update on WLTF 2009 Agenda

Wisconsin Valley Library Service – Marla Sepnafski

- Email from Paul Nelson to encourage the board to send letters of congratulations to new elected officials and to include support of maintenance of effort funding levels as a requirement for public library system membership
- Distributed Advocacy information for public libraries to use
- Also distributed a survey for trustees and friends from WLTF

Motion was made by Scott Winch to approve the budget amount of \$3,615,304 which includes the amendment amount of \$17,000 received 11/13/08 from the County Board of Supervisors. Seconded by Paul Buchberger. Motion carried.

Motion was made by Paul Buchberger to approve the 2009 Official Holiday Closings. Seconded by Sharon Hunter. Motion carried.

Motion was made by Paul Buchberger to approve the appointments of Audrey Ascher, David Eckmann, and Gina Cornell to the Nominating Committee for 2009 officers. Seconded by Tim Gierl. Motion carried.

The Trustees Essential #11 was discussed regarding planning for the Library's future. They discussed the importance of planning, reasons to plan, consequences of not planning, and essentials to get started. Planning should involve the Library Director and staff who collect statistics about the library and from the community. Once the information is collected, it can be incorporated into a plan outline. Special types of planning can be incorporated into the outline such as technology and other resources.

Request for Future Agenda Items – no requests

Meeting adjourned at 1:01.

Library Director